

**SACKETS HARBOR CENTRAL SCHOOL BOARD OF EDUCATION OFFICIAL PROCEEDINGS**  
**Board of Education Meeting**  
**Tuesday, February 23, 2016**  
**@ 5:00 p.m.**

The regular meeting of the Sackets Harbor Central School Board of Education, Sackets Harbor, NY, was called to order by Dale Phillips at 5:02 p.m. in the Board of Education Conference Room.

Members Present: Christine Allen, Dale Phillips, Angela Green

Members Absent: Stephen Swain, Gregg Townsend

Others Present: Frederick E. Hall, Jr., Superintendent; Jennifer Gaffney, Principal; Julie Gayne, Sheri Rose, Emma Shirley, Ryan Siesto, Alynda Haycock, Deb Wilkinson, Lyme CSD; Terese Bartlett, Carthage, David Winters, Belleville-Henderson; Barb Boulton, Brandon Boulton, James Horan, Jr., Sackets Harbor Sportsman's Club, Inc.

The Pledge of Allegiance was recited.

Courtesy of the Floor was extended.

Mr. Hall took the opportunity to introduce Ryan Siesto, Micro-Computer Technician.

Mr. Hall also took the opportunity to welcome Alynda Haycock, Deb Wilinon, Lyme; and Terese Bartlett, Carthage, who are currently enrolled in EAD 610 through SUNY Oswego.

15-16 202            Moved by Green, seconded by Allen, to approve the January 19, 2016 and January 26, 2016  
Approval            minutes.  
of  
January 19 &        Yes: Green, Phillips, Allen  
January 26,         Absent: Swain, Townsend  
2016                 No: None  
Minutes             The motion carried.

15-16 203            Moved by Allen, seconded by Green, to approve Treasurer's Report, Extracurricular Report, and  
Approve             Internal Claims Auditor Report.  
Treasurer's  
Report,              Yes: Green, Phillips, Allen  
Extracurricular    Absent: Swain, Townsend  
Report, and         No: None  
Internal             The motion carried.  
Claims  
Auditor  
Report

15-16 204            Moved by Green, seconded by Allen, to approve CPSE & CSE Recommendation numbers: 2109,  
Approve             2111, 2115, 1861, 2076, 2065, 2118, 1015.  
CSE/CPSE  
Recommendations Yes: Green, Phillips, Allen  
                         Absent: Swain, Townsend  
                         No: None  
                         The motion carried.

Mr. Gregg Townsend arrived at 5:10 p.m.

The Board of Education consented to discuss New Business at this time.

### **New Business**

Mr. Hall took the opportunity to introduce Jim Horan, Sackets Harbor Sportsman's Club. The Sportsman's Club is interested in forming a USA High School Clay Target League/NYS High School Clay Target League team/club.

Ms. Gaffney took the opportunity to review with the Board of Education on the meeting she had with Mr. Horan. Belleville-Henderson and Carthage have Board of Education approval resolutions at these schools. Ms. Gaffney presented a slide show for the Board of Education to review. If this was approved it would not necessarily be a team in the Athletic Department but a club which Ms. Gaffney would oversee.

The club would be a minimum of five and the District currently has six students interested before canvassing the student body. Students would still follow the Athletic Code of Conduct, as well as all District Code of Conduct regulations. There would be no cost to the District and the Club would comply with Title IX requirements.

Mr. Horan indicated athletes, coaches and volunteers are insured through the Sportsman's Club. There are three levels of insurance which would include the school, the league and once participants become members of the Club. All members have background checks. Mr. Horan also indicated ammunition is purchased through the Club and no reloaded ammunition is allowed.

Mr. Hall took the opportunity to seek the Board of Education thoughts.

Mr. Phillips indicated he is supportive of a resolution with specifying Sackets Harbor Central School District named as additionally insured.

Mr. Townsend inquired if the students would travel to the various Sportsman's Clubs. Mr. Horan indicated the competitions are virtual and the results are shared via the internet.

Mrs. Allen indicated Sackets Harbor could be a possible site for the State Championship.

Mr. Winters indicated the Club complies with all NYS Safe Act regulations.

Mr. Hall indicated he will not allow for mistakes for weapons or ammunition brought on school property. If this should occur students will either be suspended or arrested. That is a non-negotiable reality in the District's support.

Mr. Horan indicated the League would be supportive and that individual would be removed from the League. Mr. Horan also indicated alcohol, tobacco, and illegal drugs would not be allowed.

Ms. Gaffney indicated the Code of Conduct would apply and this would need to be discussed with the participants.

Mr. Phillips once again indicated he was in support with specifying Sackets Harbor Central School District named as additionally insured.

Mrs. Allen indicated she was supportive of the resolution.

Mr. Hall requested volunteers names be given to the Board of Education.

Mr. Winters indicated this is a two season endeavor with a Spring and Fall league.

Mr. Townsend inquired when students could start shooting? Mr. Winters indicated Belleville-Henderson would start on Monday, February 29. Athletes need to register by March 15 and fees need to be paid by April 1 and there is no exception to the deadline.

15-16 205 Approve a USA High School Clay Target League/NYS High School Clay Target League Club and Allow the Use of the School District's Logo with no Financial Support from the District	Moved by Phillips, seconded by Green, to approve a USA High School Clay Target League/NYS High School Clay Target League Club and allow the use of the School District's Logo with no financial support from the District.  Yes: Green, Phillips, Allen, Townsend Absent: Swain No: None The motion carried.
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Barb Boulton, Brandon Boulton, Dave Winters, and Jim Horan left at 5:47 p.m.

15-16 206 Accept a \$100.00 Donation from United Professional Advisors, LLC for the Music Program	Moved by Allen, seconded by Green, to accept a \$100.00 Donation from United Professional Advisors, LLC for the Music Program.  Yes: Green, Phillips, Allen, Townsend Absent: Swain No: None The motion carried.
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15-16 207 Accept a Donation of Various Books from Dr. Carmelita Britton	Moved by Allen, seconded by Phillips, to accept a donation of various books from Dr. Carmelita Britton.  Yes: Green, Phillips, Allen, Townsend Absent: Swain No: None The motion carried.
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15-16 208 Accept a \$100.00 Donation from Dave & Anne Harrienger for the Back Pack Program	Moved by Green, seconded by Allen, to accept a \$100.00 donation from Dave & Anne Harrienger for the Back Pack Program.  Yes: Green, Phillips, Allen, Townsend Absent: Swain No: None The motion carried.
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15-16 209 Accept a Donation of Six 6' Tables from PTO with an Estimated Value of \$299.88	Moved by Phillips, seconded by Green, to accept a donation of six 6' tables from PTO with an estimated value of \$299.88.  Yes: Green, Phillips, Allen, Townsend Absent: Swain No: None The motion carried.
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- 15-16 210 Moved by Allen, seconded by Phillips, to accept a \$2,188.50 donation from Massey's Furniture Barn, Inc.  
Accept a \$2,188.50 Donation from Massey's Furniture Barn, Inc.  
Yes: Green, Phillips, Allen, Townsend  
Absent: Swain  
No: None  
The motion carried.
- 15-16 211 Moved by Green, seconded by Allen, to accept a donation of two Kwik 8'x24' Coerver Coaching Training Soccer Goals with an estimated value of \$1,287.50 from the Sackets Harbor Patriots Athletic Booster Club.  
Accept a Donation of Two Kwik 8'x24' Coerver Coaching Training Soccer Goals with an Estimated Value of \$1,287.50 from Sackets Harbor Patriots Athletic Booster Club.  
Yes: Green, Phillips, Allen, Townsend  
Absent: Swain  
No: None  
The motion carried.
- 15-16 212 Moved by Phillips, seconded by Allen, to approve FMLA for Dana Thompson effective February 9 – March 30, 2016.  
Approve FMLA for Dana Thompson Effective February 9 – March 30, 2016  
Yes: Green, Phillips, Allen, Townsend  
Absent: Swain  
No: None  
The motion carried.
- 15-16 213 Moved by Phillips, seconded by Allen, to approve Kelly Sova as a volunteer for the 2015-16 Girls' Softball Program pending verification of coaching certification requirements.  
Approve Kelly Sova as a Volunteer for the 2015-16 Girls' Softball Program Pending Verification of Coaching Certification Requirements  
Yes: Green, Phillips, Allen, Townsend  
Absent: Swain  
No: None  
The motion carried.
- 15-16 214 Moved by Allen, seconded by Phillips, to approve Angela Green as a volunteer for the 2015-16 Girls' Softball Program pending verification of coaching certification requirements.  
Approve Angela Green as a Volunteer for the 2015-16 Girls' Softball Program Pending Verification of Coaching Certification Requirements  
Yes: Phillips, Allen, Townsend  
Abstain: Green  
Absent: Swain  
No: None  
The motion carried.
- 15-16 215 Moved by Green, seconded by Allen, to approve Bowers & Co. as External Auditors for a three-year period beginning July 1, 2015 – June 30, 2018 with an option for a two-year extension July 1, 2018 – June 30, 2020.  
Approve Bowers & Co. as External Auditors for a Three-Year Period Beginning July 1, 2016 - June 30, 2108 with an Option For a Two-Year Extension July 1, 2018 - June 30, 2020  
Yes: Green, Phillips, Allen, Townsend  
Absent: Swain  
No: None  
The motion carried.

15-16 216 Moved by Phillips, seconded by Green, to approve 2016-17 Academic Calendar and MOA with Sackets Harbor Teachers Association.  
Approve  
2016-17  
Academic Calendar and MOA with Sackets Harbor Teachers Association  
Yes: Green, Phillips, Allen, Townsend  
Absent: Swain  
No: None  
The motion carried.

15-16 217 Moved by Green, seconded by Allen, to approve Jefferson-Lewis & Madison-Oneida Services for the 2016-17 School Year.  
Approve  
Jefferson-Lewis & Madison-Oneida Services for the 2016-17 School Year  
Yes: Green, Phillips, Allen, Townsend  
Absent: Swain  
No: None  
The motion carried.

15-16 218 Moved by Phillips, seconded by Allen, to approve St. Lawrence-Lewis BOCES Services for the 2016-17 School Year.  
Approve  
St. Lawrence-Lewis BOCES Services for the 2016-17 School Year  
Yes: Green, Phillips, Allen, Townsend  
Absent: Swain  
No: None  
The motion carried.

Mr. Hall reported there are only four senior students interested in participating in the Senior Trip to New York City. The Advisors would still be interested in taking the four students to New York City for a wonderful cultural experience, but would not need a motor coach for the excursion. The Advisors would be willing to drive the school van with the four students to the city.

15-16 219 Moved by Allen, seconded by Green, to approve Use of School Van for Senior Trip to New York City.  
Approve Use of School Van for Senior Trip to New York City  
Yes: Green, Phillips, Allen, Townsend  
Absent: Swain  
No: None  
The motion carried.

Mrs. Green indicated she would be in support of the AAU Youth Basketball as long as it did not conflict with the ongoing season.

15-16 220 Moved by Allen, seconded by Phillips to approve Use of Building for AAU Youth Basketball beginning March 2016 – August 2016 from 6:00 – 8:00 p.m. with certificate of insurance provided.  
Approve Use of Building for AAU Youth Basketball Beginning March 26 – August 2016 from 6:00 – 8:00 p.m. with Certificate of Insurance Provided  
Yes: Green, Phillips, Allen, Townsend  
Absent: Swain  
No: None  
The motion carried.

### **Superintendent's Report**

Mr. Hall reported he would be sending a thank you note to Massey's Furniture Barn for their monetary donation of \$2,188.50.

Mr. Hall reported he participated in a MORIC Team Meeting on February 8, 2016.

Mr. Hall reported that he and Julie Gayne attended a State Aid Planning meeting today. Overall, there has only been a 1.2 percent increase in NYS Budget. There is no Pre-K monies available for our District and the allocation has been removed from the SED line. Sackets Harbor CSD is an average needs District.

Mr. Hall reported his meeting at Youth Court Advisory meeting was canceled.

Mr. Hall reported that he, Julie Gayne, Angela Green, and Jennifer Gaffney will be attending a workshop at Jefferson-Lewis BOCES on The Effects of Social Media and Drugs in our Schools.

Mr. Hall reported the District will have five teams participating in the OM Competition on March 5, 2016.

Mr. Hall reported he is working with the Sackets Harbor Teachers' Association on the APPR 3012-D Compliance Law. Mr. Hall commented the District has a great working relationship with the Association.

Mr. Hall reported Brita Hydration System are potentially coming to all participating school districts through Jefferson County Public Health.

Mr. Hall reported the auditor for the New York State Comptroller's Office is no longer on site but seeks clarification on documents from Julie Gayne.

Mr. Hall reported that Thomas Trash is looking to co-mingle recycling. The District will continue with current practice until further notice is provided.

Mr. Hall reported that he and Ms. Gaffney will be attending the School Library Meeting on March 11, 2016 with Janelle DeCicco.

Mr. Hall reported that the District had two students participate in community service for the Junior American Legion. The students are Delany Oliver and Savannah Zwicker. Each student donated 10 school supplies in a bag and presented them to the District Office.

Mr. Hall reported the Department of Health was on site February 10, 2016. There were a few minor issues that have been corrected.

Mr. Hall reported Jefferson County has been added to the Tri-County Consortium. The consortium is proceeding to take advantage of federal tax credits and remote net metering credits.

Mr. Hall reported the Building Condition Survey has been submitted and certified. Bernier Carr assisted with the process.

Mr. Hall reported the District has used three of the six snow days built into the academic calendar.

### **Principal's Report**

Ms. Gaffney reported that master schedule development has begun for the 2016-17 school year. Ms. Gaffney will be looking for teacher input and filling one retirement position. Ms. Gaffney believes it would be best to replace and maximize that staff member according to certification requirements.

Ms. Gaffney reported she has prepared a letter to be sent home to parents in relation to the Grades 3-8 NYS Testing. This year testing will be untimed and the District will have a three-day window to complete testing.

Ms. Gaffney reported the District is in the review process of the Next Generation Science Standards.

Ms. Gaffney reported the District has been selected to receive implementation support to launch Engineer Your World during the 2016-17 School Year. Training will be paid for through the RISE and Project Lead the Way grants.

Ms. Gaffney reported that Ryan Siesto has started and was a good hire. Ryan has been working on the website, troubleshooting and attended a workshop with Ms. Gaffney on SMART SCHOOLS Advancement in Technology/Computer Based Testing.

Ms. Gaffney reported that no date has been set for the review of the SMART SCHOOLS Technology Plan that was submitted.

Ms. Gaffney reported she attended a meeting at Jefferson-Lewis BOCES regarding Distance Learning. There is an initiative to expand course offerings with sharing of courses and to create more opportunities for field trips (virtual) and professional development training.

Ms. Gaffney reported she is in the midst of visiting students that are placed outside of our District.

Ms. Gaffney reported Varsity Baseball numbers are healthy but Modified Baseball is still questionable.

Ms. Gaffney reported she is keeping on the boys soccer program for the Fall in regards to the number of students interested in playing. We may need to go to a modified/varsity offering like baseball.

Ms. Gaffney reported she will be assisting the Booster Club with their Annual Golf Tournament to be held on June 11, 2016.

Ms. Gaffney reported she has been recertified as Lead Evaluator of Teachers.

Ms. Gaffney reported she is a participant in a Task Force at BOCES that periodically meets throughout the school year to discuss districts needs and potential solutions. One initiative is the collaboration between BOCES and the Workplace to be able to recruit, offer training, and cover all costs associated with becoming a bus driver/and or substitute teacher (including fingerprinting). Participants must be unemployed or underemployed to qualify.

Ms. Gaffney reported she continues to serve as a Regional Principal to help develop and train other Principals in the consortium. Ms. Gaffney also reported her team has been asked to present in Lake Placid this summer. The team has also been working on a project with SUNY Oswego to develop an aidable program for the purpose of fostering distributive leadership and give new Principals high quality PD and support in their first few years. In 2016, the team will launch the Summer Academy for Teacher Leaders. Districts in the consortium will be encouraged to select a member of their teaching staff who already exhibit leadership qualities. They will participate in a 2016 summer session, 4-5 sessions throughout the school year, and another summer session in 2017. Districts will pay approximately \$500 over two years which will be aidable. The Principal Academy will launch in Summer 2017.

Ms. Gaffney reported the initial web page design is done and the garden template has been chosen, but it will require a certain photo to enhance it.

Emma Shirley left at 6:39 p.m.

### **Old Business**

Mr. Hall reported the District is reviewing all costs for the remainder of the fiscal year. Mr. Hall also reported he would be sending letters once again to Senator Ritchie and Assemblywoman Russell regarding the State Aid calculations and wealth ratio. The State is using 2003 data for numbers and the aid given to the school districts is not a true reflection of current data.

Mr. Hall also reported there is some community interest in bringing back golf for the 2016-17 school year. Mr. Hall indicated the District has downsized English, Reading Recovery, Cafeteria, Maintenance staff. There may be supporters of reinstating golf at the next Board of Education Meeting.

Julie Gayne took the opportunity to review with the Board of Education the Tax Cap Calculation with the Board of Education. Julie Gayne indicated PILOTS impacts calculations going forward. Currently the CPI is .12 percent. The Sackets Harbor District tax base growth factor is 1.0147 that has resulted a 1.33 tax cap calculation. The submission for Tax Cap Calculation is February 29, 2016. The Board of Education has to indicate whether they plan to override the tax cap for 2016-2017.

Julie Gayne indicated that any district with a negative tax cap calculation would not be tax compliant even if they only raised the same levy as the prior year and would require a supermajority to go above what their district calculated. This would also make taxpayers ineligible for a rebate.

Julie Gayne indicated there is not a lot of new money to start building the 2016-17 budget. The District will remain optimistic for an increase to GEA monies.

15-16 221 Moved by Green, seconded by Phillips, to approve Tax Cap Calculation as presented for the 2016-17 School Year indicating the Board of Education will not seek to override the Tax Cap as calculated.  
Approve Tax Cap Calculation as Presented for the 2016-17 School Year Indicating the Board of Education will not seek to Override the Tax Cap as Calculated  
Yes: Green, Phillips, Allen, Townsend  
Absent: Swain  
No: None  
The motion carried.

15-16 222 Moved by Green, seconded by Phillips, to go into Executive Session to discuss Superintendent's Evaluation and Contract.  
Executive Session for Superintendent's Evaluation and Contract  
Yes: Green, Phillips, Allen, Townsend  
Absent: Swain  
No: None  
The motion carried.

The recessed to Executive Session at 6:51 p.m.

15-16 223 Moved by Green, seconded by Phillips, to come out of Executive Session.  
Come out of Executive Session  
Yes: Green, Phillips, Allen, Townsend  
Absent: Swain  
No: None  
The motion carried.

The meeting resumed at 7:36 p.m.

15-16 224 Moved by Allen, seconded by Green, to approve Superintendent's Evaluation and Contract.  
Approve Superintendent's Evaluation and Contract  
Yes: Green, Phillips, Allen, Townsend  
Absent: Swain  
No: None  
The motion carried.

15-16 225 Moved by Green, seconded by Phillips, to adjourn.  
Adjourn  
Yes: Green, Phillips, Allen, Townsend  
Absent: Swain  
No: None  
The motion carried.

The meeting adjourned at 7:37 p.m.

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Sheri Rose, District Clerk

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Gregg Townsend, Board President